



Barnet Community Fund -  
Support for Ukrainian  
Refugees in Barnet



## BARNET COMMUNITY FUND – SUPPORT FOR UKRAINIAN REFUGEES IN BARNET ELIGIBILITY CRITERIA

<b>Information Summary</b>	
<b>Total Available</b>	Approximately £76,000
<b>Contributors</b>	Barnet Council
<b>Grants size</b>	<p>Organisations are invited to apply for grants of between £200 and £2,000.</p> <p>If organisations have identified a project which would cost more than £2,000, then please contact us at <a href="mailto:grants@youngbarnetfoundation.org.uk">grants@youngbarnetfoundation.org.uk</a> , outlining the project and the funding required, where we can discuss the project further, prior to an application being submitted.</p>
<b>Eligibility and Geographical Area of Benefit</b>	<p>This fund is open to Voluntary, Community, Faith and Social Enterprise Groups (VCFSE) operating within the London Borough Barnet. At the time of application, Organisations must either be:</p> <ul style="list-style-type: none"> <li>• A member of Young Barnet Foundation (if working with Children, Young People or Families) (details of how to apply are here <a href="https://www.youngbarnetfoundation.org.uk/join-us">https://www.youngbarnetfoundation.org.uk/join-us</a> )</li> <li>• An Inclusion Barnet Community Organisational Support Member (if working with adults/other, details of how to apply are here <a href="https://www.inclusionbarnet.org.uk/barnet-together/#tab_become-a-member">https://www.inclusionbarnet.org.uk/barnet-together/#tab_become-a-member</a>)</li> </ul> <p>The grant may not be applied for the benefit of sole individuals.</p> <ul style="list-style-type: none"> <li>• Applicants must be a voluntary and community sector organization, as for example defined by the National Council for Voluntary Organisations: <a href="#">Descriptor here.</a></li> <li>• Applicants must be a CIO (Registered Charity) (Including Churches, Faith Groups &amp; Community Amateur Sports Clubs or a CIC (as a Company Limited by Guarantee with a relevant asset lock) or, if a social enterprise, must be a</li> </ul>

	<p>Company Limited by Guarantee with a relevant asset lock. <b>We cannot fund organisations set up as a Company Limited by Shares.</b></p> <ul style="list-style-type: none"> <li>• Applications from Voluntary Organisations, Constituted Groups and Un-constituted Groups may be considered where these are existing members of either Young Barnet Foundation or Inclusion Barnet (for example, where such organisation are in the process of applying for Registered Charity status). Applications from such groups will be considered on a case-by-case basis, and will need to demonstrate that they have the relevant systems and processes in place that would enable us to make grant payments to them (as outlined below).</li> <li>• Applicants must not be one of the excluded types of organisations as outlined in the ‘What we won’t fund’ section</li> <li>• Applicants must have a bank account in the name of the organisation or group which requires at least two joint signatories (who are not related), for all transactions.</li> <li>• Applicants must have the necessary systems, policies and procedures in place that fulfil legal requirements e.g. accounts, health and safety, equal opportunities, insurance, safeguarding etc. You may be asked to provide evidence of these as part of the due diligence and acceptance process.</li> <li>• All staff working to deliver the project must be DBS checked and organisations must follow strong safeguarding procedures as detailed in their safeguarding policy.</li> </ul>
<p><b>Background Information</b></p>	<p>As part of the ongoing community response to the Ukraine Crisis, we are asking VCSFSE organisations how they can support Ukrainian guests staying in Barnet.</p> <p>Young Barnet Foundation, as part of the Barnet Together Alliance, is leading the funding strand in the community response, supported by colleagues within the Barnet Together partnership and wider Alliance.</p> <p>In addition, Barnet Council and Inclusion Barnet are able to signpost successful applicants to assistance with translation services, with assistance for production of multilingual marketing material and other marketing support for their projects.</p>
<p><b>Aim of the Fund</b></p>	<p><b>The purpose of this VCFSE Grants programme is for the further integration and cohesion of Ukrainian refugees arriving and staying in the Borough, in order that they settle in and feel part of the community and have more access to activities that help achieve this.</b></p> <p><b>Barnet Council funds a number of existing services to assist refugees arriving and staying in the Borough; this fund does not seek to duplicate those services.</b></p> <p><b>Rather, this fund seeks to work with Voluntary, Community, Faith and Social Enterprise organisations to see where they can provide additional more inclusive activities.</b></p>

A recent survey of Ukrainian guests within the Borough indicated that following activities or services were of most interest to them:

- English Language – eg conversation cafes supported by the local community (for both Adults and Children)
- Integrated social Activities for Adults – different age groups.
- Integrated social Activities for Children and Young People
- Support with Adapting to a new Culture
- Connecting to local community groups or social networks

However, beyond the activities above, we are interested in receiving applications for activities that you have identified or see as an emerging need within the Ukrainian community. The fund can support projects aimed at Ukrainian Refugees which have already commenced, or new projects which organisations wish to commence having identified a new requirement.

Applicants should be mindful of not duplicating existing services within the Borough.

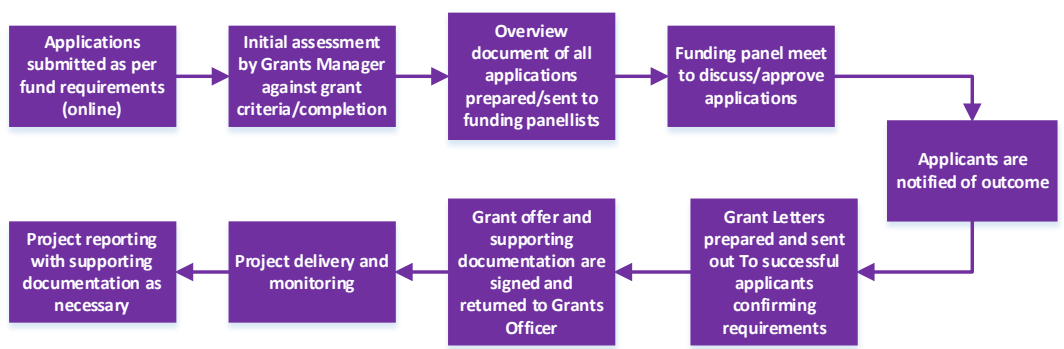
In scoping their applications, organisations should take note of the demographic and location data regarding Ukrainian guests within the Borough, which may be found in the appendices to this Eligibility Criteria Document. Applicants should note that this data is correct as of July 2023, and gives an indication of the numbers, gender split and location within the Borough of Ukrainian guests, but is, of course, subject to variation.

Organisations should note that they can re-apply to this fund having completed a successful project, and all associated Monitoring & Evaluation.

**The purpose of the BCF and Process**

The Barnet Community Fund serves as a vehicle to disseminate funding from strategic partners and fundraising initiatives to the VCFSE within Barnet.

Applicants are reminded that they can seek support from the Barnet Together\* Team when formulating their application. The team are not on the grant panel so it will not be a conflict of interest.



\*Barnet Together is a partnership of Young Barnet Foundation, Volunteering Barnet (Groundwork London) and Inclusion Barnet Infrastructure Support. The fund is administratively managed by Young Barnet Foundation. Inclusion Barnet are co-

	<p>ordinating the project delivery and have a fulltime co-ordinator. Both Young Barnet Foundation (for CYP/Families) and Inclusion Barnet for adults/other, can provide grant application support.</p> <p>If your organisation works principally with Children and Young People, and you wish to access Grant Application Support, then please contact Debra Yardley at Young Barnet Foundation at <a href="mailto:debray@youngbarnetfoundation.org.uk">debray@youngbarnetfoundation.org.uk</a></p> <p>If your organisation works principally with Adults/others, please contact Libaharan Ravindran, Community Inclusion Support Manager at Inclusion Barnet at <a href="mailto:liba@inclusionbarnet.org.uk">liba@inclusionbarnet.org.uk</a></p> <p>If you have any technical difficulties with your application, or any queries regarding the Eligibility Criteria, then please contact the Young Barnet Foundation Grants Administration team at <a href="mailto:grants@youngbarnetfoundation.org.uk">grants@youngbarnetfoundation.org.uk</a></p>
<p><b>What we won't fund</b></p>	<p><b>Barnet Togethers mission is to support the local VCFSE; Therefore, the Grants Panel cannot consider applications for/from the following: -</b></p> <ul style="list-style-type: none"> <li>• Sole benefit of individuals.</li> <li>• Bursaries for higher education (including postgraduate)</li> <li>• National organisations with no track record of delivery in the Charity's beneficial area</li> <li>• Programmes that fall under PHSE or Citizenship.</li> <li>• Other grant-giving organisations</li> <li>• Housing Associations</li> <li>• Core costs for umbrella bodies or second tier organisations</li> <li>• Hospitals, Hospices or Clinical Commissioning Groups</li> <li>• Political or religious activities (although secular projects by faith groups are welcomed where there is a wider community benefit).</li> <li>• Statutory bodies to fund their normal services or activities (including Schools etc).</li> <li>• Retrospective funding.</li> <li>• Overnight school journeys or trips abroad</li> <li>• Continuing or Regular delivery of existing services (where this is not relating to the support of Ukrainian refugees)</li> <li>• General charitable appeals</li> <li>• For statutory obligations</li> <li>• Lobbying and campaigning</li> <li>• Events/activity whose principle aim is to raise funds for other organisations</li> <li>• Endowment funds</li> <li>• Medical care (including rehab) and resources</li> <li>• Research &amp; Feasibility studies</li> <li>• Telephone helplines</li> <li>• Funding to meet an overspend on a project funded elsewhere.</li> <li>• Projects which duplicate existing provision</li> <li>• Produce or products</li> </ul>

	<ul style="list-style-type: none"> <li>Projects with a wider scope, supporting beneficiaries who are not Ukraine Refugees</li> </ul>
<b>Application Process</b>	<p>Application will be via an online form, which will be available online at <a href="http://www.youngbarnetfoundation.org.uk/bcf-ukraine">www.youngbarnetfoundation.org.uk/bcf-ukraine</a></p> <p>Application form will be available on various partner websites and be accompanied with an Eligibility Criteria and FAQ document.</p> <p>If your organisation has any technical queries regarding submitting your application, then please contact <a href="mailto:grants@youngbarnetfoundation.org.uk">grants@youngbarnetfoundation.org.uk</a></p> <p>If your organisation wishes to discuss your proposal prior to submitting an application, then please contact <a href="mailto:grants@youngbarnetfoundation.org.uk">grants@youngbarnetfoundation.org.uk</a></p> <p><b>Applications will be assessed against:</b></p> <ul style="list-style-type: none"> <li>Evidence of need</li> <li>Quality of planning of project, showing proposed delivery</li> <li>Value for money</li> <li>Confirmation that Monitoring and Evaluation requirements will be completed including the agreement to provide data along with case studies and quotes</li> </ul>
<b>Timings</b>	<p>Applications may be submitted on a continuous basis, with the intention of informing applicants of the outcome within 28 days from submission.</p> <p>Once the available funds have been exhausted, then the fund will close, and information to this effect will be posted on the website page for the fund.</p>
<b>Grants Panel</b>	<p>An independent Grants Panel with representatives from London Borough of Barnet and the Barnet Together Partnership will be convened to review applications and agree the award of funding.</p> <p>Applications will be assessed on a continuous basis, with applicants informed as soon as possible once decisions have been made.</p>
<b>Awards</b>	<p>Applicants will be notified of the outcome of their application as soon as possible once this is determined, and within 4 weeks of submission of applications. The outcome of the application may be:</p> <ul style="list-style-type: none"> <li>Full Grant</li> <li>Partial Grant</li> <li>Decline / Not Eligible</li> </ul>
<b>Payments</b>	<p>All successful groups must confirm that they have a two-signatory authorisation payment process.</p> <p>Payments will be made 90% up front, with the remaining 10% paid on completion of the final monitoring and evaluation process.</p>

	Terms and Conditions will allow for the recovery of funds for cancellation, failure to complete the project or failure to meet Monitoring and Evaluation requirements.
<b>Monitoring &amp; Evaluation</b>	<p>So that we can show and share the great work that grantees undertake, we require grant recipients to complete a Monitoring &amp; Evaluation return within two weeks of the end of the project.</p> <p>The Monitoring &amp; Evaluation will request (at a minimum):</p> <ul style="list-style-type: none"> <li>• Number of Sessions</li> <li>• Number of People who attended.</li> <li>• Key Outcomes of the Project</li> <li>• Sharing Best Practice and Lessons Learned</li> <li>• A short Case Study</li> <li>• Photos of the project</li> </ul> <p>The final 10% of grant will not be paid until the Monitoring &amp; Evaluation has been completed; organisations who do not complete the Monitoring &amp; Evaluation in a timely manner may be precluded from applying to future rounds of the Barnet Community Fund.</p>
<b>Data</b>	Data for applications will be collected by Young Barnet Foundation in line with their privacy policy (available on their website) and may share information with Barnet Together partners and other partners linked with this project including London Borough of Barnet.
<b>Completion</b>	Successful applicants will have a maximum 12 months from award of grant to complete their project. This will also depend on the amount awarded and timescale of the project. In many cases however, projects will complete sooner than this, and we request that grantees complete Monitoring & Evaluation as soon as possible after project completion.
<b>Terms &amp; Conditions</b>	A Full Terms and Conditions document is available, and applicants are recommended to read this before applying.
<b>Change in Significant Event</b>	<p>It is necessary for you to keep Young Barnet Foundation informed of any significant events that will have an impact on the work that we are funding, or on your organisation. <u>Please do not wait until the end of your grant to advise us of these changes.</u></p> <p>You should inform immediately if any of the following changes occur:</p> <ul style="list-style-type: none"> <li>• A major organisational change or new policy direction</li> <li>• A change to your organisation's name or constitution</li> <li>• Significant and unexpected changes to your Trustee board</li> <li>• A severe funding crisis or other threat to the viability of the organisation including insolvency</li> <li>• A potential merger</li> <li>• Winding up of the organisation</li> <li>• Any other significant change to your organisation or project.</li> </ul>

## Appendix A – Demographic Data

Age Range	Numbers
0-9	119
10-20	231
21-30	257
31-40	229
41-50	247
51-60	104
61-70	43
71-90	23

Female	829	66%
Male	420	33%

## Appendix B – Location of Ukrainian Guests in Barnet

