



# Space2Grow#31 - Main Grant 2023 - Monitoring & Evaluation Form

**PLEASE BE AWARE THAT THERE IS NOT A SAVE FUNCTION WITH THIS APPLICATION FORM ONCE YOU BEGIN.** You are encouraged to download the pdf document available on the Space2Grow# webpage to review questions and draft your answers.

This form is for you to provide the data on your project that you have collected during your project. It is your opportunity to tell us what went well with the project, but also what did not go so well, and what lessons you have learned from delivering the project that you will apply in the future. If you have any queries about this form, contact us at [grants@youngbarnetfoundation.org.uk](mailto:grants@youngbarnetfoundation.org.uk)

## Section 1.1 : Project Data

**Organisation Name \***

**Project Name \***

**Start Date of Project \***

Day    Month    Year

**End Date of Project \***

Day    Month    Year

**Total number of weeks of delivery \***

**Total number of days of delivery \***

**Total no of sessions \***

**Regularity of sessions (i.e. Monday, Wednesday, Friday for 2 weeks or daily etc) \***

We appreciate finalised details maybe subject to change

**Time/Length of session (i.e 2:30 – 5:30pm or 3 hours every morning) \***

We appreciate finalised details maybe subject to change

**Total Number of participations \***

This will be the number of people who attended cumulatively over all sessions i.e if 5 people attended 5 sessions = 25

**Total number of unique participants \***

This is the number of unique individual people who attended across the whole project (i.e if you worked with 5 individuals, the number here is 5. No individual should be counted twice)

**Age Range of Participants (Tick all that apply) \***

0-4 (Pre School)

5-11 (Primary)

12-16 (Secondary)

17-18 (6th Form or College)

19+ (Post formal education)

**Section 1.2 GENDER**

To how many Children & Young People did the following apply (number, not %)

**Male (including transgender males)**

**Female (including transgender females)**

**Prefers to self describe as Non Binary**

**Prefers to self describe as Gender Fluid**

**Prefers to self describe as Agender**

**Prefers not to say**

**Section 1.3 Ethnicity**

How many participating Children and Young People identified with the following ethnicities (Number, not %)

**Asian or Asian British**

**Indian**

**Pakistani**

**Bangladeshi**

**Chinese**

**Any other Asian background**

**Black, Black British, Caribbean or African**

**Caribbean**

**African**

**Any other Black, Black British or Caribbean background**

**Mixed or multiple ethnic groups**

**White and Black Caribbean**

**White and Black African**

**White and Asian**

**Any other Mixed or multiple ethnic background**

**White**

**English, Welsh, Scottish, Northern Irish or British**

**Irish**

**Gypsy or Irish Traveller**

**Roma**

**Any other White background**

**Other Ethnic Group**

**Arab**

**Any other ethnic group**

**How many participating Children and Young People had SEND needs (Special Educational Needs and Disabilities)**

**Total Number of Staff involved in delivering the project**

**Total Number of Volunteers involved in delivering the project**

## **Section 1.4 Project Delivery Information**

**In which postcode(s) was the project delivered? \***

**Your project addressed one or more of the following aims of the fund (Tick all that apply) \***

Develop emotional wellbeing and resilience and which assists in resolving problems without the need for escalation to statutory services and interventions

Enhance the ability of Children & Young People to partake in positive physical and creative activities in an environment in which they feel secure

Address barriers to Children and Young People achieving positive health and educational outcomes (especially where this is being impacted by absence from school or issues with substance misuse)

Help Children & Young People develop enhanced Life Skills and Build Confidence.

Promote Community Cohesion and demonstrates social engagement

Provides Employability support and future Career Advice

**Your project also demonstrated at least one of the following elements (Tick all that apply):**

Meeting emerging need

Piloting a new initiative (with the aim of using data to seek further funding)

Upscaling of an existing project with a proven track record

Collaboration with YBF member organisation(s)

Support the Charitable Purposes of the Organisation

Develop the Applicant Organisation, its staff and/or its Trustees

## Section 2 - Monitoring & Evaluation

### 1. Outline in less than 150 words the key achievement(s) of your project/activity \*

What were the highlights of your project, how did it achieve what you wanted to.

### 2. Please provide a short anonymous quote from a participant on their thoughts/benefits of the project/activity \*

What did this participant feel about the project? How did they feel at the end of the project compared to the beginning. EG; Female, 8 year old says of the project "....."

### 3. Please provide a short quote from a member of your organisation on their thoughts on the project/activity \*

Quotes are used to help advertise the strength of the projects to encourage more funding into the sector.

**4. Based both on your application form and how the project was delivered, please demonstrate how the project met the aims of the fund which you have ticked in Section 1 \***

Quantitative &/or Qualitative Data to evidence your Project has met the Aims, this can refer to any photo's, videos or participant surveys that demonstrate the outcomes. You will also be asked to upload an Outcomes Monitoring Report at the end of this form.

**5. Demonstrate how your project achieved its objective of delivering against one of the key elements of the Space2Grow fund which you have ticked in Section 1.4 \***

e.g Meeting Emerging Need, Piloting a new initiative etc

**6. Please outline any Pathways or Continuation for the project and it's participants \***

For instance, has further funding been gained to enable the project to continue, or have participants been signposted to other projects / organisations at the end of the project

**7. Financial or Project Variation \***

Please outline any significant changes to the project including any financial variation

**8. Case Study \***



## **9. How have Young People been involved in shaping the programme?**

We love to hear how young people have helped shape the delivery, how has their input and requirements help improve/adapt the project

## **9. Learning from the Opportunity \***

Please outline any lessons learned through the delivery of this project. How will you apply this to either your continuing work, or to future projects

## **10. Please confirm what the funding within your budget for Training & Development was spent on? \***

## **11. What benefit to your organisation did the Training & Development undertaken as part of this project deliver? \***

**Are you planning to continue this project?**

- Yes
- No

**Do you pay London Living Wage to all staff members? \***

- Yes
- No

**I confirm that we have sought the appropriate permission to take and share these photos.**

- Yes
- No

**Section 6 - Declaration**

\*

I confirm, to the best of my knowledge and belief, all the information in this application is true and correct. I understand that you may ask for additional information

**Submission**

Details submitted will be held in line with Young Barnet Foundation's Privacy Policy for the purposes of this grant.

Once you press Submit you should be directed to a new page confirming that the submission has been successful.

Young Barnet Foundation thanks you for the work that you do, and for participating in the Space2Grow#31 Fund

**Name of Person Submitting the Monitoring & Evaluation**

**Optional Feedback: We are always looking at improving the grant process for applicants; to balance the need for sufficient information but to not make the application process too onerous. Any comments or suggestions welcome.**