



## Vaccine Confidence Grant



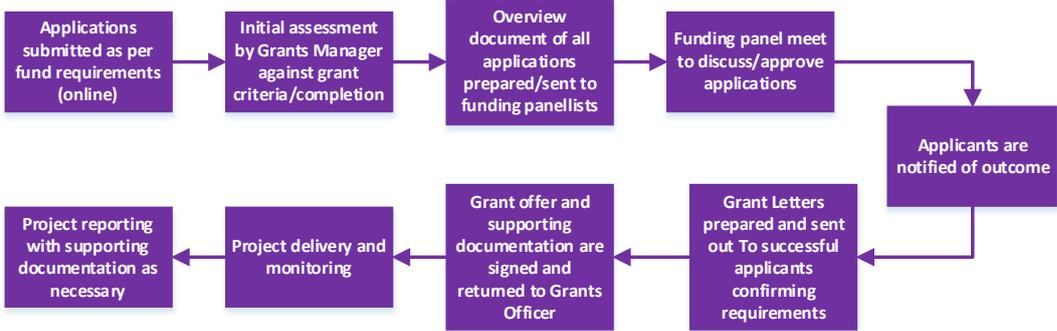
### BARNET COMMUNITY FUND – VACCINE CONFIDENCE GRANT- WAVE 2 ELIGIBILITY CRITERIA

#### OPTION 2 – SMALL GRANT

Information Summary	
<b>Total Available</b>	Up to £120,000
<b>Contributors</b>	Barnet Council with funding provided by Department for Levelling Up, Housing & Communities (DLUHC)
<b>Grants size</b>	<p>The Vaccine Confidence Grant fund is inviting applications with two options:</p> <p>Option 1: The Main Grant fund for projects up to £20,000. It is anticipated that many of the grants awarded within the Main Grant Fund will support the Health Ambassador Programme.</p> <p><b>Option 2: Small Grant fund from £500-£2,000</b></p>
<b>Eligibility and Geographical Area of Benefit</b>	<p>This fund is open to Voluntary, Community, Faith and Social Enterprise Groups (VCFSE) operating within the London Borough Barnet, which are working in the identified target geographic locations or communities (See below).</p> <p>Individuals cannot apply for the grant.</p> <p>This grant will not cover retrospective expenses</p> <p>Grants will only be awarded to organisations which support the vaccine programme.</p>

<p><b>Aims of the Funding</b></p>	<p>The expressed Aims of the Fund, as outlined in the Department of Levelling Up, Housing and Communities briefing document are:</p> <ul style="list-style-type: none"> <li>• Tackle misinformation around vaccine safety, develop initiatives to minimise practical barriers to accessing vaccine, increase trust and vaccine uptake, with a particular focus on young people.</li> <li>• Increase vaccination rates overall to get as many people vaccinated as possible.</li> <li>• Improve the reach of official public health messaging on vaccine safety to hard-to-reach communities through local trusted voices.</li> </ul> <p>Other longer-term aims of this programme include:</p> <ul style="list-style-type: none"> <li>• To reduce disparity and inequalities in health outcomes.</li> <li>• To increase trust and engagement with government and public health messaging, building bridges between communities, community organisations and local government.</li> <li>• Increase community resilience and build local networks and infrastructure to enable local areas to better respond to future crises.</li> <li>• Learn from what works through increased community engagement and evidenced two-way-dialogue and build this into future messaging and engagement with disproportionately impacted people and places.</li> </ul>
<p><b>Background Information</b></p>	<p>The purpose of this VCFSE Grants programme is to increase available outreach and engagement to help Barnet Council and the local NHS understand local barriers and needs, raise awareness of local support and to promote COVID-19 vaccine uptake, public health guidance and programmes for residents disproportionately impacted by barriers to COVID-19 vaccine uptake as well as other preventative health programmes.</p> <p>The fund is designed to build connectivity and trust in those groups who need it most, including those from inclusion health groups, young people, and ethnic minority communities; empowering individuals to protect both themselves and those around them.</p> <p>Our objectives for the scheme are (which the bidder must meet at least one of):</p> <ol style="list-style-type: none"> <li>1. To help Barnet Council and the local NHS understand our populations’ concerns and barriers to getting the Covid-19 vaccination and protecting themselves against the impact of Covid-19 in the future</li> <li>2. To recruit, train, and host paid Health Ambassadors to work with people in local communities who have not yet been vaccinated to increase vaccine uptake</li> </ol>

	<ol style="list-style-type: none"> <li>3. To recruit additional volunteer health champions in collaboration with Groundwork within local communities where vaccine uptake is low</li> <li>4. To deliver bespoke practical solutions which address concerns and practical barriers to accessing vaccines (both Covid-19 and more established programmes) amongst people in local communities where uptake is low, to include engagement events (these can be supported by the wider partnership if the hosting organisation does not have a community ambassador).</li> <li>5. To support these same communities to increase their understanding and ability to prevent ill health and manage wider health conditions as well as provide insight to local partners about barriers to health improving interventions.</li> </ol> <p>It is proposed that this Grant Funding may be used for projects and services which:</p> <ul style="list-style-type: none"> <li>• Increase available outreach and engagement through one-to-one/focused contact to understand local barriers and needs, raise awareness of local support and to promote COVID-19 vaccine uptake, public health guidance and programmes for residents disproportionately impacted by barriers to COVID-19 vaccine uptake.</li> <li>• Develop and deliver practical solutions and engagement events within communities</li> <li>• Build on the existing infrastructure of Health Champions to promote COVID-19 vaccine take up amongst communities disproportionately affected by barriers to accessing vaccines.</li> </ul>
<p><b>Target Groups</b></p>	<p>Your bids must seek to engage at least one of the following target communities, where vaccine uptake is currently low in Barnet:</p> <p>As a partnership we are looking to engage with groups set out below through our health ambassadors, comms and engagement officers, outreach officers and through the VCS grants programme. They will also be invited to focus groups during the insight gathering stage. We have chosen these target groups due to their low vaccine uptake currently within Barnet:</p> <ul style="list-style-type: none"> <li>• Young people (12–30-year-olds), their carers or schools (as appropriate to the age of the target population)</li> <li>• Wards with high deprivation and low vaccine uptake - Golders Green, Hendon, Childs Hill, Colindale, Burnt Oak, West Hendon, Cricklewood</li> <li>• Ethnic minorities with low vaccine uptake - Eastern European, Black Caribbean, Black African and other black communities</li> <li>• Faith Groups – Haredi, Muslim, Evangelical Christian</li> <li>• Marginalised/inclusion groups – asylum seekers and the homeless population</li> <li>• Pregnant women</li> <li>• Residents with serious mental illness</li> <li>• Residents with learning disabilities and their carers</li> </ul>

<p><b>The purpose of the BCF and Process</b></p>	<p>The Barnet Community Fund will serve as a vehicle to disseminate funding from strategic partners and fundraising initiatives to the VCFSE within Barnet.</p> <p>Applicants are reminded that they can seek support from the Barnet Together* Team when formulating their application. The team are not on the grant panel so it will not be a conflict of interest.</p>  <pre> graph TD     A[Applications submitted as per fund requirements (online)] --&gt; B[Initial assessment by Grants Manager against grant criteria/completion]     B --&gt; C[Overview document of all applications prepared/sent to funding panellists]     C --&gt; D[Funding panel meet to discuss/approve applications]     D --&gt; E[Applicants are notified of outcome]     E --&gt; F[Grant Letters prepared and sent out To successful applicants confirming requirements]     F --&gt; G[Grant offer and supporting documentation are signed and returned to Grants Officer]     G --&gt; H[Project delivery and monitoring]     H --&gt; I[Project reporting with supporting documentation as necessary]   </pre> <p>*Barnet Together is a partnership of Young Barnet Foundation, Inclusion Barnet Infrastructure Support and Volunteering Barnet (Groundwork London). The fund is administratively managed by Young Barnet Foundation and Groundwork London is co-ordinating the project delivery. Both Young Barnet Foundation and Inclusion Barnet can provide grant application support.</p>
<p><b>Option 1 : Criteria of Barnet Community Fund Vaccine Main Grant</b></p>	<p><b>See separate Option 1 Criteria Document</b></p>
<p><b>Option 2 : Criteria of Barnet Community Fund Vaccine Small Grant</b></p>	<p>This grant is aimed at smaller groups who <b>DO NOT</b> want to employ/second a member for staff to the role of Health Ambassador.</p> <p>The project is expected to run for up to 1 year. You will be expected to outline the number of events you may hold throughout the year.</p> <p>It is to conduct the following, but on a smaller scale than the main grant.</p> <ul style="list-style-type: none"> <li>Plan and deliver targeted community engagement and conversations on vaccine take up. (This could include awareness-</li> </ul>

	<p>raising sessions, workshops, one to one discussions or other approaches appropriate to the community served.)</p> <ul style="list-style-type: none"> <li>• Distribute materials and assets into the community.</li> <li>• Support individuals from priority communities to get vaccinated. This may be through helping make appointments, promote vaccination ‘pop ups’ / bus visits, know where/when vaccination is happening, provide answers to questions about vaccines/vaccination).</li> <li>• Promoting the sign up to the Barnet Health Champions, coordinated by Groundwork London.</li> </ul> <p>Successful applicants could be supported by Health Ambassadors &amp;/or Barnet Health Champions as required.</p> <p>LBB will be responsible for the production of assets for dissemination to targeted communities, included translated materials.</p> <p>Groundwork London, as part of Barnet Together will enable and coordinate knowledge sharing among successful applicants.</p> <p>Organisations which are eligible to apply to the fund include Community, Charity, Faith and Social Enterprise groups operating within the London Borough of Barnet.</p> <p>All groups must confirm that they have a bank account requiring dual signatories.</p> <p>Individuals are not eligible to apply to the fund.</p>				
<p><b>Application Process</b></p>	<p>Application will be via an online form.</p> <p>Application form will be available on various partner websites and be accompanied with an Eligibility Criteria and FAQ document.</p> <p>There will be a separate application form for the Main Grant (Option 1) and Small Grant (Option 2) .</p> <p>All applicants are encouraged to attend (or watch the subsequent playback) of the information webinar</p>				
<p><b>Timings</b></p>	<table border="0"> <tr> <td data-bbox="395 1899 683 1933"><b>Timeline</b></td> <td data-bbox="699 1899 1401 1933"><b>Milestone: Health Educator wave two recruitment and deployment</b></td> </tr> <tr> <td data-bbox="395 1989 683 2022">Wk beginning 16<sup>th</sup> May</td> <td data-bbox="699 1989 1401 2022">Vaccine Confidence Grant, open to applications</td> </tr> </table>	<b>Timeline</b>	<b>Milestone: Health Educator wave two recruitment and deployment</b>	Wk beginning 16 <sup>th</sup> May	Vaccine Confidence Grant, open to applications
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	<p>Friday 17<sup>th</sup> June      Barnet Community Fund: Vaccine Confidence Grant, Wave 2 applications close</p> <p>Friday 24<sup>th</sup> June      Applications will be assessed on a continuous basis, and organisations will be informed of the outcome as soon as possible and no later than Friday 24<sup>th</sup> June</p> <p>tbc      Wave 2 Health Educator induction and mandatory training complete</p> <p>tbc      Wave 2 Health Educator deployment</p> <p>tbc      Monthly Health Educator knowledge sharing, insight gathering and activity planning</p> <p><b>Timeline</b>      <b>Milestone: Health Educator wave two recruitment and deployment</b></p> <p>tbc      Analysis of wave one Health Educator coverage against funding priority</p> <p>tbc      Wave two health educator JD and recruitment plan finalised</p> <p>tbc      Health Educator wave two recruitment live</p> <p>tbc      Wave two Health Educator application assessment and process and appointment</p> <p>tbc      Wave two Health Educator induction and mandatory complete</p> <p>tbc      Wave two Health Educator deployment</p> <p>tbc      Monthly Health Educator knowledge sharing, insight gathering activity planning</p>
<p><b>Monitoring &amp; Evaluation</b></p>	<p><b>Monitoring and Evaluation Requirements for Main Grant</b></p> <p>The Monitoring and Evaluation (M&amp;E) of your project is important so we can assess that your project is achieving what it set out to do. It also provides evidence of your success for you to use in your future funding applications.</p> <p>The Monitoring and Evaluation (M&amp;E) for the small grant will be relative to the size of the grant. Therefore, reporting requirements will be less than that of the main grant.</p> <p>Many of the questions will be as above but submission will only be required once per quarter or as events happen.</p>

	<p>We will ask you to collect the following quantitative data</p> <ul style="list-style-type: none"> <li>• Training attended</li> <li>• Total number of sessions/engagement events held (online or face to face).</li> <li>• Total cumulative number of attendees at the project (attendees per session x number of sessions held)</li> <li>• Total number of unique participants (individuals)</li> <li>• Age range of participants</li> <li>• Number of one-to-one conversations through public space engagement of door to door</li> <li>• Total cumulative number of contact hours (number of Participants x number of hours)</li> <li>• Did you project deliver events with local pop-up clinics for vaccinations, either in local venue or on the vaccine bus? If yes; <ul style="list-style-type: none"> <li>○ How many first dose vaccines</li> <li>○ How many second dose vaccines</li> <li>○ How many booster vaccines</li> <li>○ Any future dose that may be announced (if applicable)</li> </ul> </li> <li>• We may also request anonymised case studies</li> </ul> <p>This will be reported in a time frame agreed in line with the size of your grant and project.</p> <p>At the end of the project we will also ask the following:</p> <ul style="list-style-type: none"> <li>• We will ask you to outline in less than 250 words the key achievement of the project, that could include an anonymised case study.</li> <li>• We will ask for a quote from at least one participant</li> <li>• We will also for a quote from at least one session leader</li> <li>• You will be asked to inform us of any pathways or continuation.</li> <li>• You will be asked how the delivery of the programme supported your beneficiaries.</li> <li>• To submit at least one photo of your project (with relevant permission of any beneficiaries in shot)</li> </ul> <p>Applicants should provide their Monitoring &amp; Evaluation no later than 2 weeks after completion of their project, and failure to do so could preclude grantees from future rounds of funding.</p>
<p><b>Grants Panel</b></p>	<p>An independent Grants Panel with representatives from London Borough of Barnet and Public Health and the Barnet Together Partnership will be convened to review applications and agree the award of funding.</p> <p>Applications will be assessed on a continuous basis, with applicants informed as soon as possible once decisions have been made.</p>

<b>Awards</b>	<p>Applicants will be notified of the outcome of their application as soon as possible once this is determined, and within 4 weeks of the closure for applications. The outcome of the application may be:</p> <ul style="list-style-type: none"> <li>• Full Grant</li> <li>• Partial Grant</li> <li>• Decline / Not Eligible</li> </ul>
<b>Payments</b>	<p>All successful groups must confirm that they have a two-signatory authorisation payment process.</p> <p>Payments will be made 90% up front, with the remaining 10% paid on completion of the final monitoring and evaluation process</p> <p>Terms and Conditions will allow for the recovery of funds for cancellation, failure to complete the project or failure to meet Monitoring and Evaluation requirements.</p>
<b>Data</b>	<p>Data for applications will be collected by Young Barnet Foundation in line with their privacy policy (available on their website) and may share information with Barnet Together partners and other partners linked with this project including London Borough of Barnet and Public Health.</p>
<b>Completion</b>	<p>Successful applicants will have a maximum 12 months to complete, so all M&amp;E responses and end of project reports should be completed by end of June 2023.</p>
<b>Terms &amp; Conditions</b>	<p>Full Terms and Conditions document are available and applicants are recommended to read this before applying.</p>
<b>Change in Significant Event</b>	<p>It is necessary for you to keep Groundwork London &amp;/or Young Barnet Foundation informed of any significant events that will have an impact on the work that we are funding, or on your organisation. <u>Please do not wait until the end of your grant to advise us of these changes.</u></p> <p>You should inform immediately if any of the following changes occur:</p> <ul style="list-style-type: none"> <li>• A major organisational change or new policy direction</li> <li>• A change to your organisation’s name or constitution</li> <li>• Significant and unexpected changes to your Trustee board</li> <li>• A severe funding crisis or other threat to the viability of the organisation including insolvency</li> <li>• A potential merger</li> <li>• Winding up of the organisation</li> <li>• Any other significant change to your organisation or project.</li> </ul>

End.