



Delivering



In Barnet

In partnership with



Holiday Activity with Food Programme – Easter 2022

# Members Briefing Document



## Introduction

The School holidays can be particular pressure points for some families because of increased costs (such as food and childcare) and reduced incomes, indeed COVID-19 has impacted some families severely. Therefore, more children are much less likely to be able to access organised activities. Furthermore, some of these children can suffer food insecurity leading to an unhealthy holiday in terms of nutrition and physical health as well as the resulting isolation.

Young Barnet Foundation had been working with The Mayor's Fund for London Kitchen Social programme as part of the steering/development group, to bring more holiday provision to Barnet to address these needs. A number of these projects have been running under the name of Kitchen Social Projects prior to HAF.

Following the first year of Holiday Activity Funding from the Department for Education, further funding has been announced for 2022, and this Easter Holiday Activities with Food Fund is the first round of this.



## Overview

### Who is the Programme aimed at?

The funding is for school age children aged 5-16 years old. The primary beneficiaries of the programme are intended to be Free School Meal eligible children, but the programme can include support for children and young people facing hardship and to target geographical hotspots showing high levels of economic disadvantage, obesity and deprivation. Providers may also use their discretion if a parent turns up with younger children.

All provision under this programme must be accessible to any child meeting the criteria and be publicised widely, not just open to the children and young people you work with on a regular basis.

### Delivery Format

Over the Easter Holidays, we are looking for a minimum of 4 hours per day over 4 days in either Week 1 (4-8<sup>th</sup> April 2022), or Week 2 (11-14<sup>th</sup> April 2022) of the Easter Holidays (a total of 16 hours), including mealtime / lunch/ eating space. We would welcome applications willing to provide more.

Our preference is that providers deliver within week 2; we are open to week 1 application. Providers must deliver their project **either** in Week 1, **or** in Week 2, but not split across the two weeks.

### Department for Education (DfE) PROGRAMME FOCUS

- Relieve pressure points for some families during school holidays as a result of increased costs and reduced incomes.
- Support children who may be more likely to experience 'unhealthy holidays' in terms of nutrition and physical health.
- Increase opportunities for children from lower-income families who may be less likely to access fun activities.
- Provide consistent and easily accessible activities, for more than just breakfast or lunch through free holiday clubs.

### Operating Restrictions due to COVID-19 Pandemic

In scoping your project, organisations must take account of the restrictions and guidelines in place at the time of delivery. The National Youth Agency has published guidance for the current restrictions in place,. It is strongly suggested that organisations familiarise themselves with the guidance available at <https://nya.org.uk/guidance/>

Young Barnet Foundation proposes that organisations may apply for any realistic size of group which they feel they are able to manage, taking into account any existing requirements for effective



safeguarding arrangements. If your group is affiliated with a national association (uniformed, etc.), you should check what additional guidance or requirements they have put in place to safeguard young people. They may have developed additional specific guidance for you to consider or actions required prior to commencing delivery.

If Government and National Youth Agency guidance changes, then Young Barnet Foundation reserves the right to restrict funding to the maximum size of groups allowed under restrictions in place at the time of delivery. Organisations should consider contingency planning during the scoping of their project ( for example, could activities be scaled up or down or moved to online only should it be required). The priority overall is the distribution of food and essentials to families who would otherwise be in receipt of free school meals or who are in significant need.

## Minimum standards for Delivery

### Quality Provision for the programme include:

1. Healthy Food
2. Enriching activities.
3. Physical activity.
4. Nutritional Education.
5. Relevant Policies and Procedures in place.

### Additional considerations:

- Inclusive and accessible provision (e.g. SEND)

### Programme Outcomes

**As a result of the holiday provision, we want to see children and young people:**

- Eat more healthily.
- Be more active.
- Take part in engaging and enriching activities.
- Be safe and not isolated.
- Have greater knowledge of health and nutrition.

**PROVIDER STANDARDS must meet DfE Framework Standards as follow:**



**Food:** at least one meal a day (breakfast, lunch, or an evening meal) and all food provided (including any snacks) must meet school food standards (**click here for details**) DfE expectation is that food served by providers will be hot. This is a change from previous rounds of funding. All food provided as part of the programme must comply with regulations on food preparation and consider allergies and dietary requirements and preferences as well as any religious or cultural requirements for food.

**Nutritional education:** there should be an element of nutritional education each day aimed at

improving the knowledge and awareness of healthy eating for children. These do not need to be formal learning activities and could for example include activities such as getting children involved in food preparation and cooking, growing fruit and vegetables, and taste tests. You are required to provide one of these sessions in each 16 hours of delivery.

**Physical Activities:** activities which meet the Physical Activity Guidelines (**click here for details**) on a daily basis.

**Enriching activities:** fun and enriching activities that provide children with opportunities to develop new skills or knowledge, to consolidate existing skills and knowledge, or to try out new experiences. This could include physical activities such as football, table tennis, cricket etc.; creative activities such as putting on a play, junk modelling, drumming workshops; or experiences such as a nature walk, visiting a city farm etc. Dependent on restrictions in place at the time you will need to think creatively around alternative online activities/delivery plans.

**SEND Requirements:** We want to ensure that there is sufficient holiday provision with providers that are specialists in SEND. These will be geographically spread, with local authorities leading on identifying preferential locations based on pupil data. In addition, we will provide some workshops for providers covering specialist training/support to support SEND children at generalist provision. If you are a SEND provider or can make provision available to SEND children, and would need specific additional support to undertake your delivery (for instance, if you would need more staff to enable 1-to-1 support) please contact our Grants Administration team at [grants@youngbarnetfoundation.org.uk](mailto:grants@youngbarnetfoundation.org.uk) before submitting your application so that we can understand your requirements.

**Signposting and referrals:** this is a key part of the programme and YBF will ensure you know how to engage and signpost families to other services and support that would benefit the children who attend the programme and their families.

This will include sessions or information provided by:



- Other Young Barnet Foundation members
- Family Support Services or Children's Services
- Citizen's Advice
- BOOST
- Housing Support Officers
- Organisations providing financial education.

**Policies and procedures:** successful applicants will need to demonstrate and explain that they have the relevant and appropriate policies and procedures (which have been reviewed in at least the last two years) in place in relation to:

- Safeguarding
- Health and Safety
- Insurance (Employers and Public Liability)
- Accessibility and inclusiveness (Equalities and Diversity)
- Where appropriate, clubs must also be compliant with the Ofsted requirements for working with children.

Where successful applicants have not already done so in previous rounds of Holiday Activity Funding, applicants will be required **provide evidence**, including copies of policies, procedures, certificates and registrations.

### Priorities for Barnet

**We will be looking at applications in terms of meeting the highest of our 4 priorities as set out below:**

Applications that:

1. Provide for the highest predicted percentage of children and young people in receipt of free school meals.
2. Propose innovative, creative and enriching programmes for children and young people.
3. Delivery engaging food education activities to CYP (and parents)
4. Focus programme delivery directly on or targeted at areas of high need anywhere in Barnet.

Consider which partners you can work with, both from the VCSE, Faith and Statutory Services (children's Centres, Schools, 0-19 Hubs).

The funding is for school age children aged 5-16 years old. The primary beneficiaries of the programme are intended to be **Free School Meal eligible** children.

There is a flexibility in the grant arrangement that a maximum of 15% may be non free school meal eligible, but must be deemed vulnerable children in one of the following categories;

- Looked after children
- Young Carers



- Children on EHCP plans
- Young people on a child protection plan
- Young people living in areas of high deprivation
- Children and young people known to social care
- Refugee and Asylum seeking families
- Elected home educated
- Young people at risk of being NEET

All provision under this programme must be accessible to any child meeting the criteria and be publicised widely, not just open to the children and young people you work with on a regular basis.

You may be requested to identify within the non free school meal eligible young people which groups listed above you were able to support

### Funding Guide

Young Barnet Foundation's Space2Grow#23 fund is for the delivery of Face-to-Face provision of activities over the Easter 2022 school holidays.

The minimum required delivery is:

Easter Holiday: 4 hours per day, 4 week days within either Week 1 or Week 2 (but not split across the two) over the Easter Holiday 2022 period (minimum of 16 hours), including the provision of hot food. Participants should be asked to book onto all 4 days of provision (i.e. not single days), and providers should have their own registration systems in place to enable this. This a DfE requirement for this round of funding.

**Please note that it is a requirement of the Department for Education that the food served by providers will be hot, in order to fulfil the main requirements of the programme.**

For those groups that cannot deliver the food element themselves or with a partner, we are able to place you in contact with the provider that we worked with during Summer 2021. Your organisation would need liaise directly with them in order to arrange this. The rate for this service will be £3.10 per child, per day to include cost of delivery, and you should allow for this within your budget. If your organisation would wish to take advantage of our providers, then please contact [grants@youngbarnetfoundation.org.uk](mailto:grants@youngbarnetfoundation.org.uk) prior to submission of your application, outlining how many meals per day you would require and the location of your project delivery.



If your organisation would be interested in delivering during the Easter Holiday 2022 period, but you would not be able to deliver to the 4 hours per day over 4 days model, then please contact us to at [grants@youngbarnetfoundation.org.uk](mailto:grants@youngbarnetfoundation.org.uk) to arrange a call to discuss this further.

Grants will be calculated on an allowance of £19.00, per head, per day (minimum 4 hour period), and applicants will be required to complete a spreadsheet indicating their proposed delivery and upload this with their application.

### Eligibility Requirements:

The eligibility requirements for this round of Space2Grow funding (including exclusions) may be found in the Eligibility Criteria Document which is available on the Young Barnet Foundation website at [www.youngbarnetfoundation.org.uk/space2grow23](http://www.youngbarnetfoundation.org.uk/space2grow23).

If you have not previously applied to the Holiday Activity Fund in Barnet during 2021, then please contact the Grants Administration team at [grants@youngbarnetfoundation.org.uk](mailto:grants@youngbarnetfoundation.org.uk) to arrange a discussion of your proposed provision, so that we may understand this, and inform you of the application process.

### Timelines

<b>Deadlines</b>	<b>Open for Applications</b>	<b>Thursday 27<sup>th</sup> January 2022</b>
	<b>Application Deadline</b>	<b>23:59 on Sunday 13<sup>th</sup> February 2022</b>
	<b>Panel Meeting</b>	<b>w/c 14<sup>th</sup> February 2022 – but applications may be assessed on a continuous basis</b>
	<b>Applicants informed</b>	<b>As soon as possible once decisions have been made, and no later than: w/c 21<sup>st</sup> February 2022</b>

### **ALL SUBMISSIONS must be through the online application form.**

You will be notified of the decision as soon as possible once a decision on your application has been reached, and no later than the w/c 21<sup>st</sup> February 2022, with payment being made upon receipt of your Acceptance form.

### Monitoring and Evaluation:

The holiday programme funder, the Department for Education, requires all providers to collect the following information for all pupils attending each session so that the attendance data can be matched to the National Pupil Database:

1. Initials (we no longer require full names)
2. Gender
3. Date of birth
4. Home postcode
5. Free School Meal Status of Attendee
6. Dates of all sessions attended - registers



Successful Applicants will be provided with a spreadsheet into which the attendee data must be recorded, and this will need to be uploaded into the Monitoring & Evaluation Form. This is the same as in previous rounds of the Holiday Activity Fund. It should be stressed to applicants that they must complete this spreadsheet **in full**. We must have Date of Birth and Free School Meal Status, as well as sessions attended for each Participant, as we are required to provide this information to the Department for Education.

You will also be requested to provide:

- An anonymised quote from a participant
- A quote from one of your staff or volunteers
- Details of the Nutritional Education provided
- Photos of your activity, and confirmation that the appropriate permission has been sought

The data provided will be shared with London Borough of Barnet to satisfy the requirements of the funder

**ALL SUBMISSIONS must be through the online Monitoring & Evaluation form – details of which will provided later in the process.**

### Informing us of significant events.

It is necessary for you to keep Young Barnet Foundation informed of any significant events that will have an impact on the work that we are funding, or on your organisation. Please do not wait until the end of your grant to advise us of these changes.

You should inform Young Barnet Foundation immediately if any of the following changes occur:

- A major organisational change or new policy direction
- A change to your organisation's name or constitution
- Significant and unexpected changes to your Trustee board
- A severe funding crisis or other threat to the viability of the organisation including insolvency.
- A potential merger
- Winding up of the organisation
- Any other significant change to your organisation or project.

### Training & Support.

A range of training & support has been developed to assist providers, and to ensure that they have certain skills and certifications in order to successfully and safely deliver the Holiday Activity Fund. These include:

- Safeguarding Children
- Food Safety



- Nutritional Resources
- First Aid
- Behaviour Management
- SEND / Inclusivity

It is our expectation that providers, where they have not already done so in previous provision, will send staff and volunteers on the relevant training. Further details of the training requirements will be sent to providers once they are confirmed. We would encourage providers to take advantage of this opportunity – the training is at nil or reduced cost to providers, and provides an excellent opportunity to upskill staff and volunteers.

**Volunteers.**

If your organisation needs Volunteers to deliver your project, please contact Volunteering Barnet.

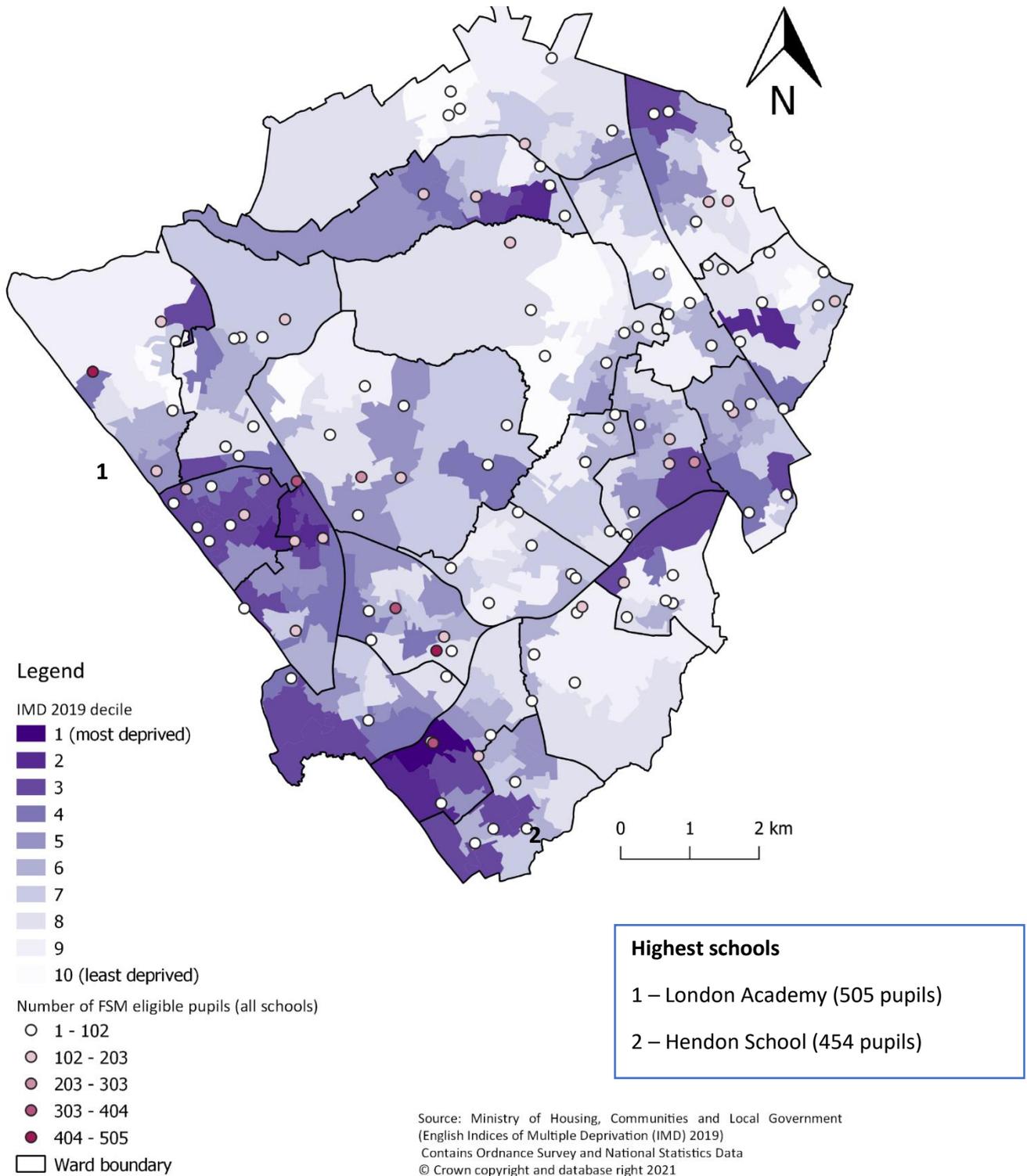


## Appendix 1 - FSM information

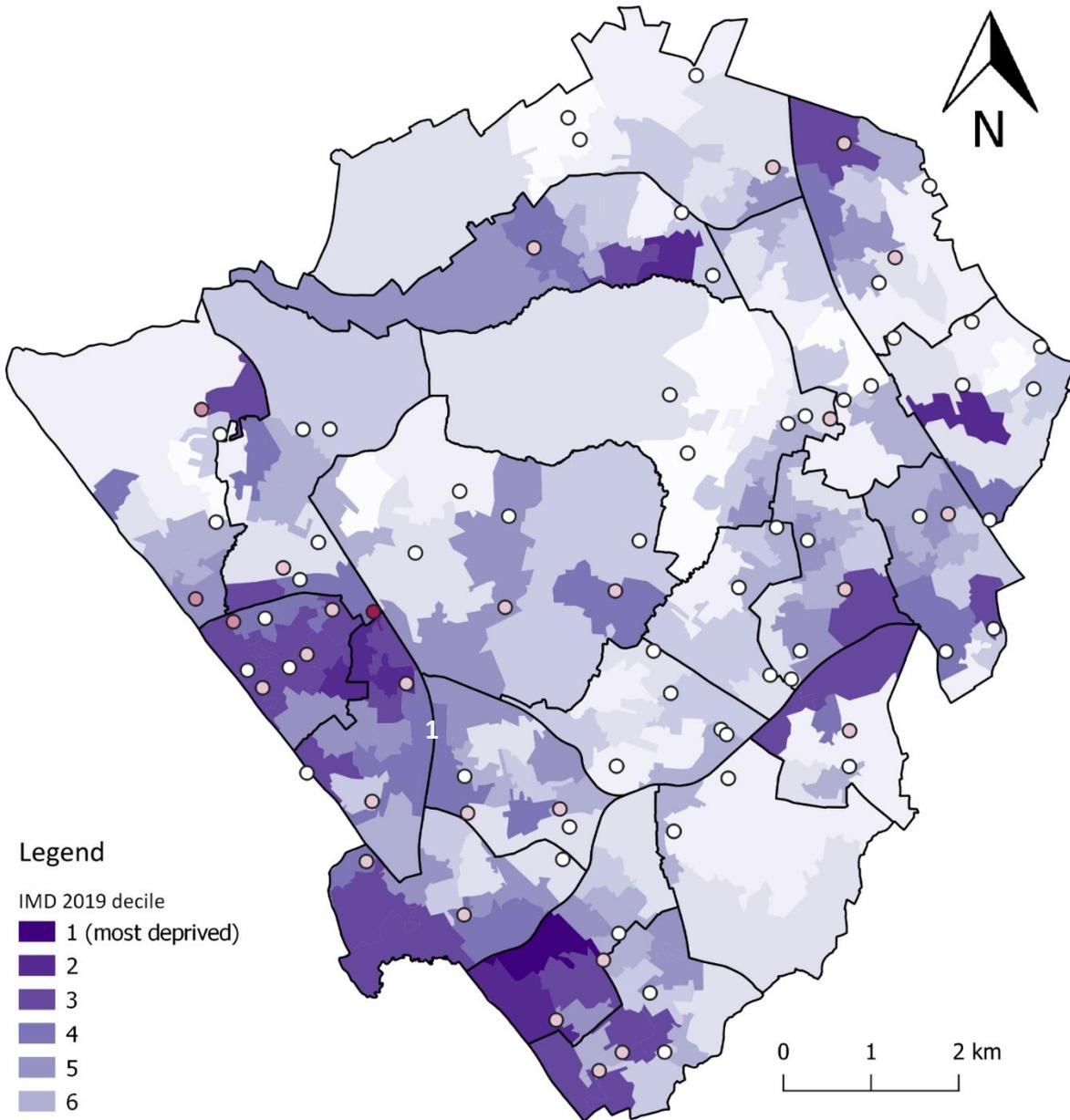
- By Age group
- By Locality

**Maps by school type**

Free school meal eligible pupils for all Barnet schools\* against Index of Multiple Deprivation (IMD) 2019



Free school meal eligible pupils for Barnet primary schools against Index of Multiple Deprivation (IMD) 2019



**Legend**

IMD 2019 decile

- 1 (most deprived)
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10 (least deprived)

Number of FSM eligible pupils (primary schools)

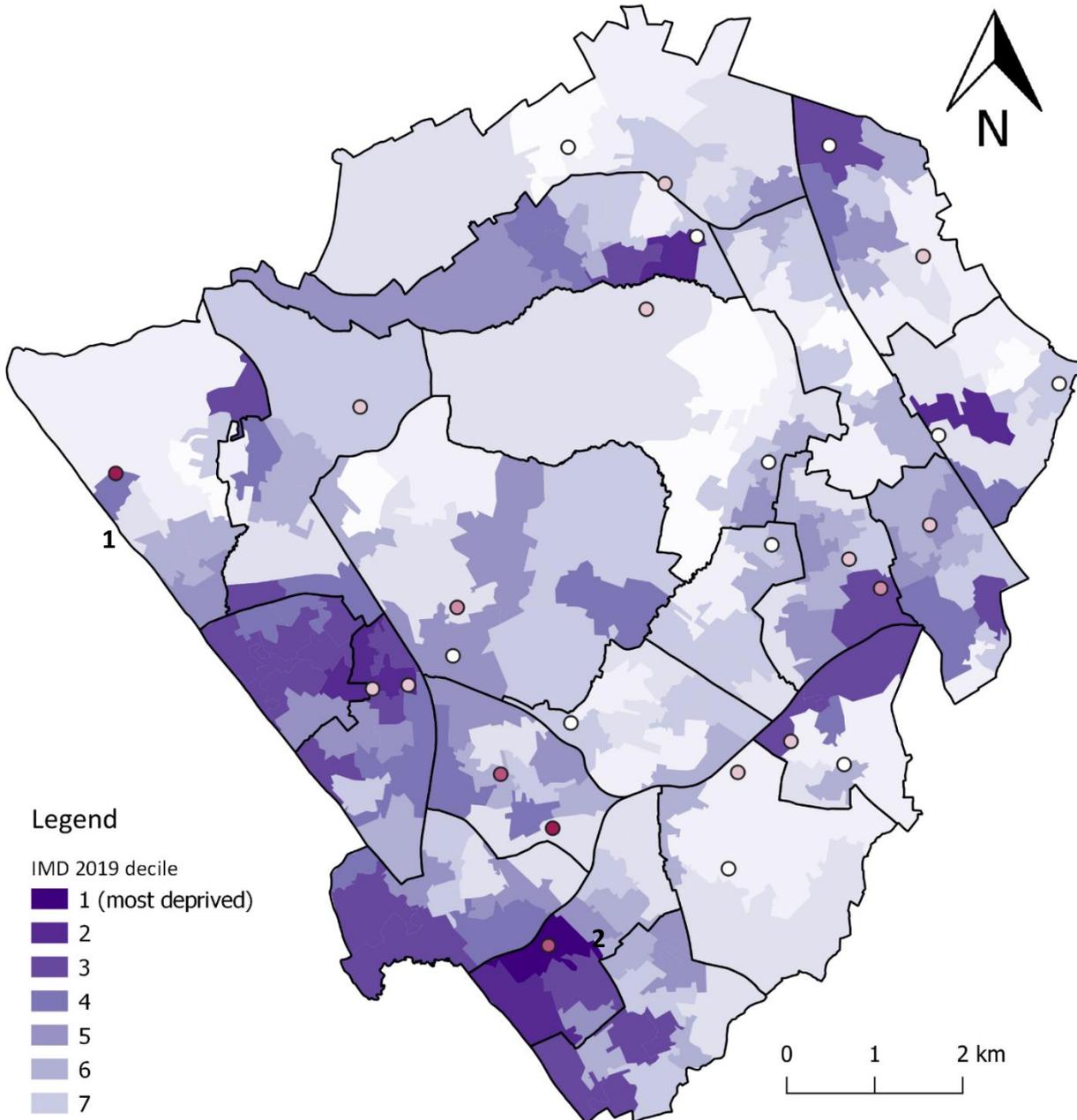
- 1 - 72
- 72 - 144
- 144 - 215
- 215 - 287
- 287 - 358

□ Ward boundary

**Highest school**  
1 – The Orion Primary School (358 pupils)

Source: Ministry of Housing, Communities and Local Government  
(English Indices of Multiple Deprivation (IMD) 2019)  
Contains Ordnance Survey and National Statistics Data  
© Crown copyright and database right 2021

Free school meal eligible pupils for Barnet secondary and all-through schools against Index of Multiple Deprivation (IMD) 2019



**Legend**

- IMD 2019 decile
- 1 (most deprived)
  - 2
  - 3
  - 4
  - 5
  - 6
  - 7
  - 8
  - 9
  - 10 (least deprived)

- Number of FSM eligible pupils (secondary and all-through schools)
- 16 - 114
  - 114 - 212
  - 212 - 309
  - 309 - 407
  - 407 - 505

Ward boundary

**Highest schools**

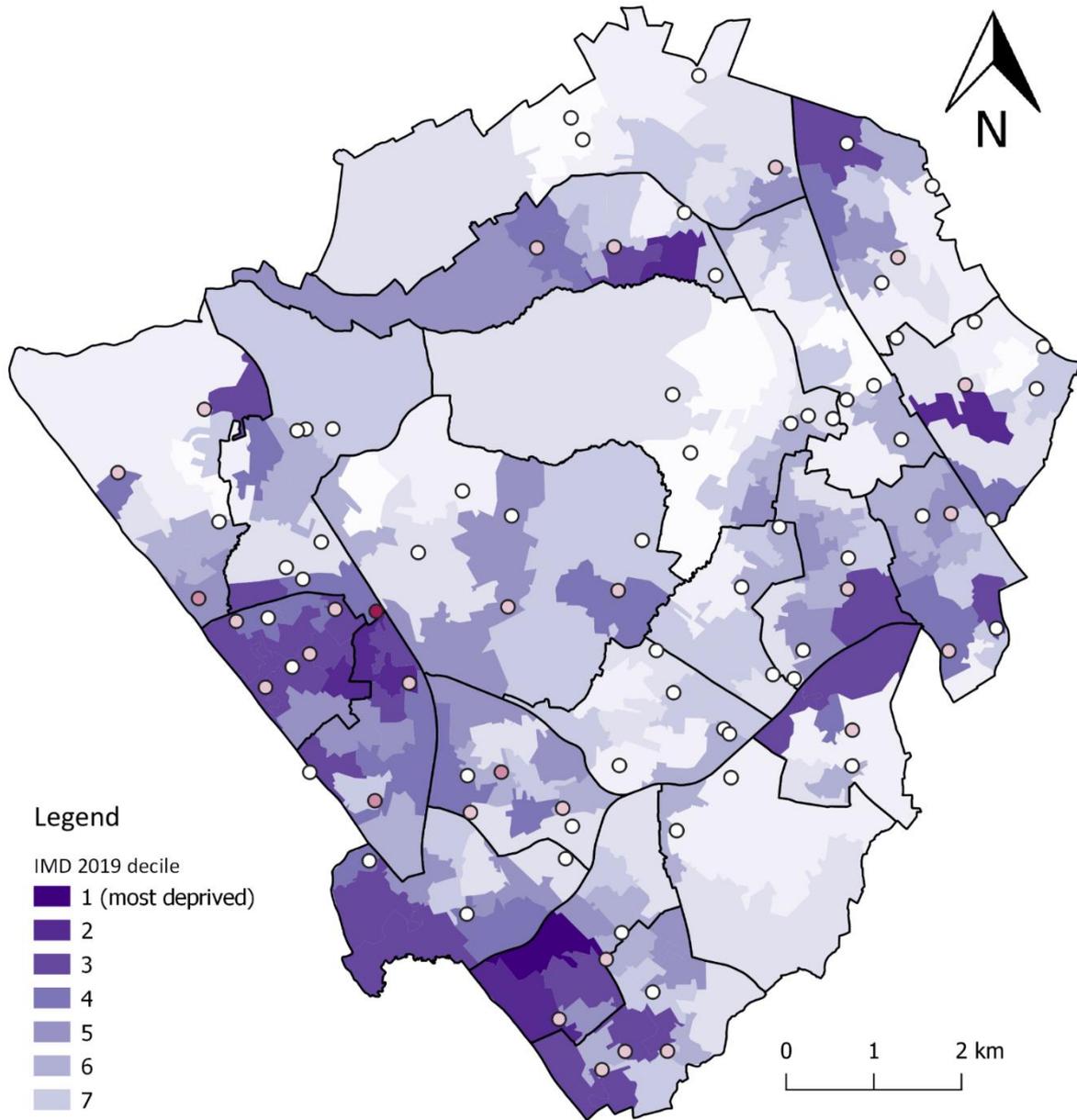
1 – London Academy (505 pupils)

2 – Hendon School (454 pupils)

Source: Ministry of Housing, Communities and Local Government (English Indices of Deprivation 2019)  
Contains Ordnance Survey and National Statistics Data © Crown copyright and database right 2021

## Maps by age range

Free :



### Legend

IMD 2019 decile

- 1 (most deprived)
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10 (least deprived)

Number of FSM eligible pupils (Aged 5 to 8)

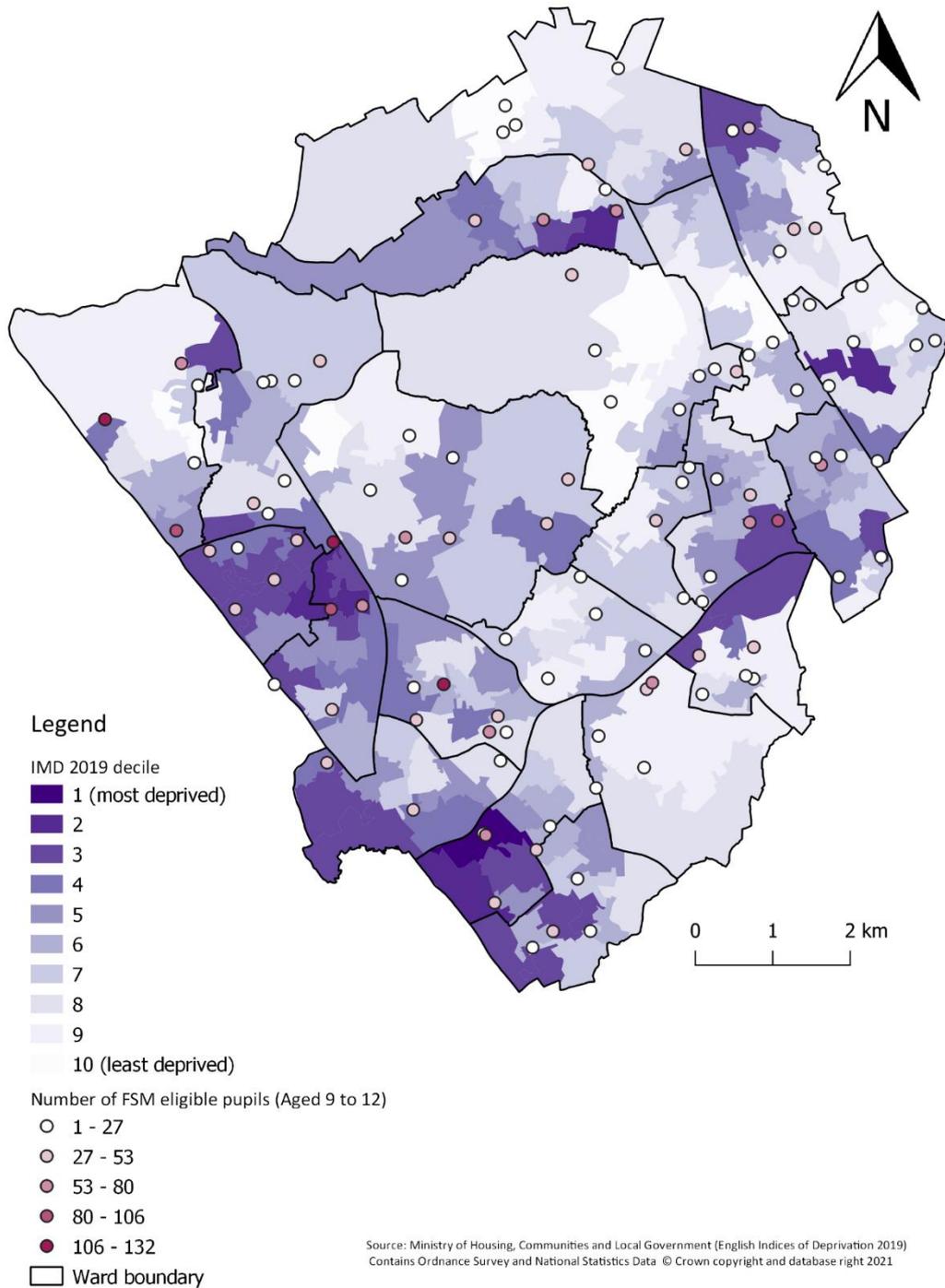
- 1 - 42
- 42 - 84
- 84 - 125
- 125 - 167
- 167 - 208

Ward boundary

### Highest school

1 – The Orion Primary School (208 pupils)

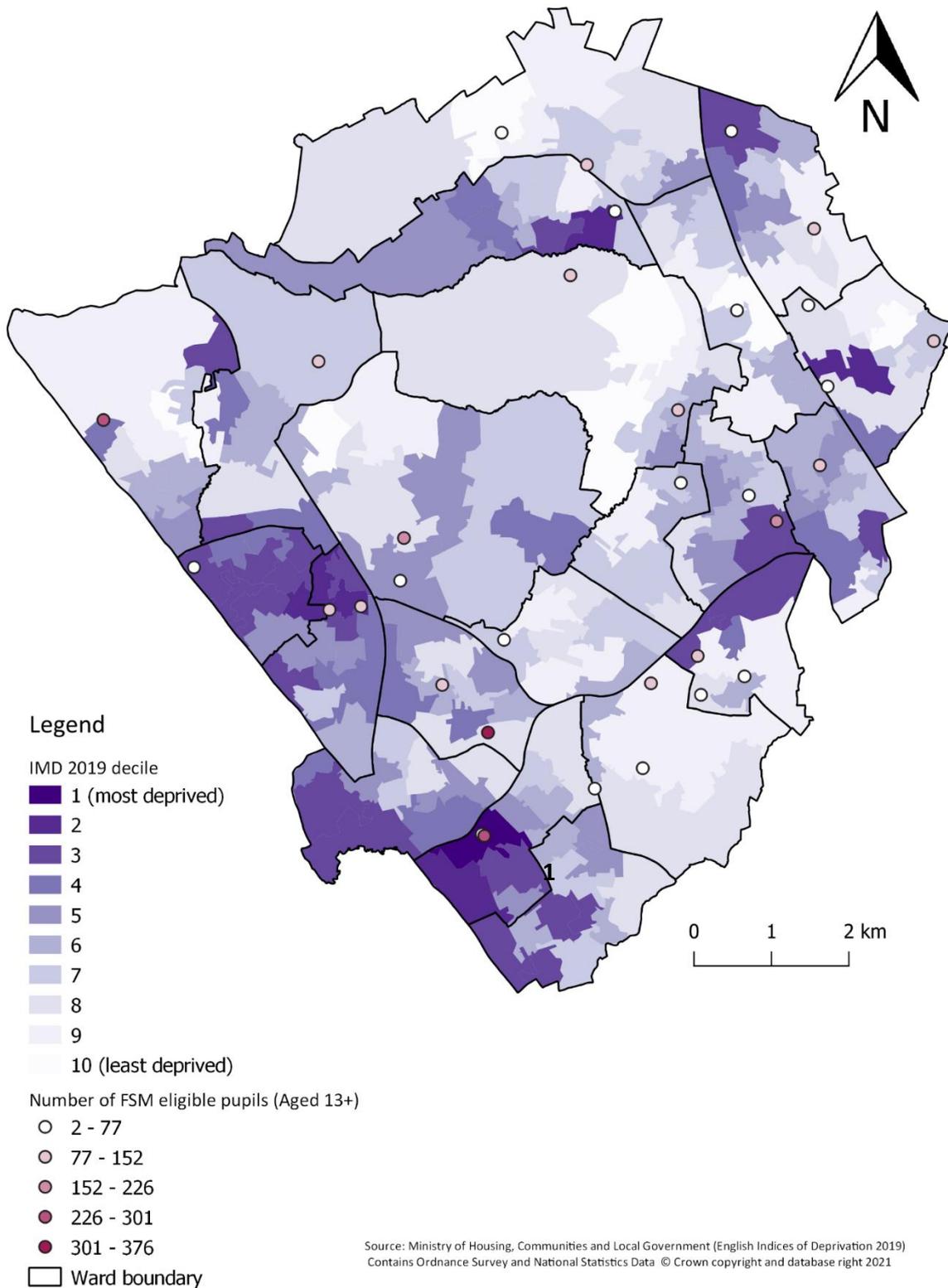
Free school meal eligible pupils aged 9 to 12 against Index of Multiple Deprivation (IMD) 2019



**Highest schools**

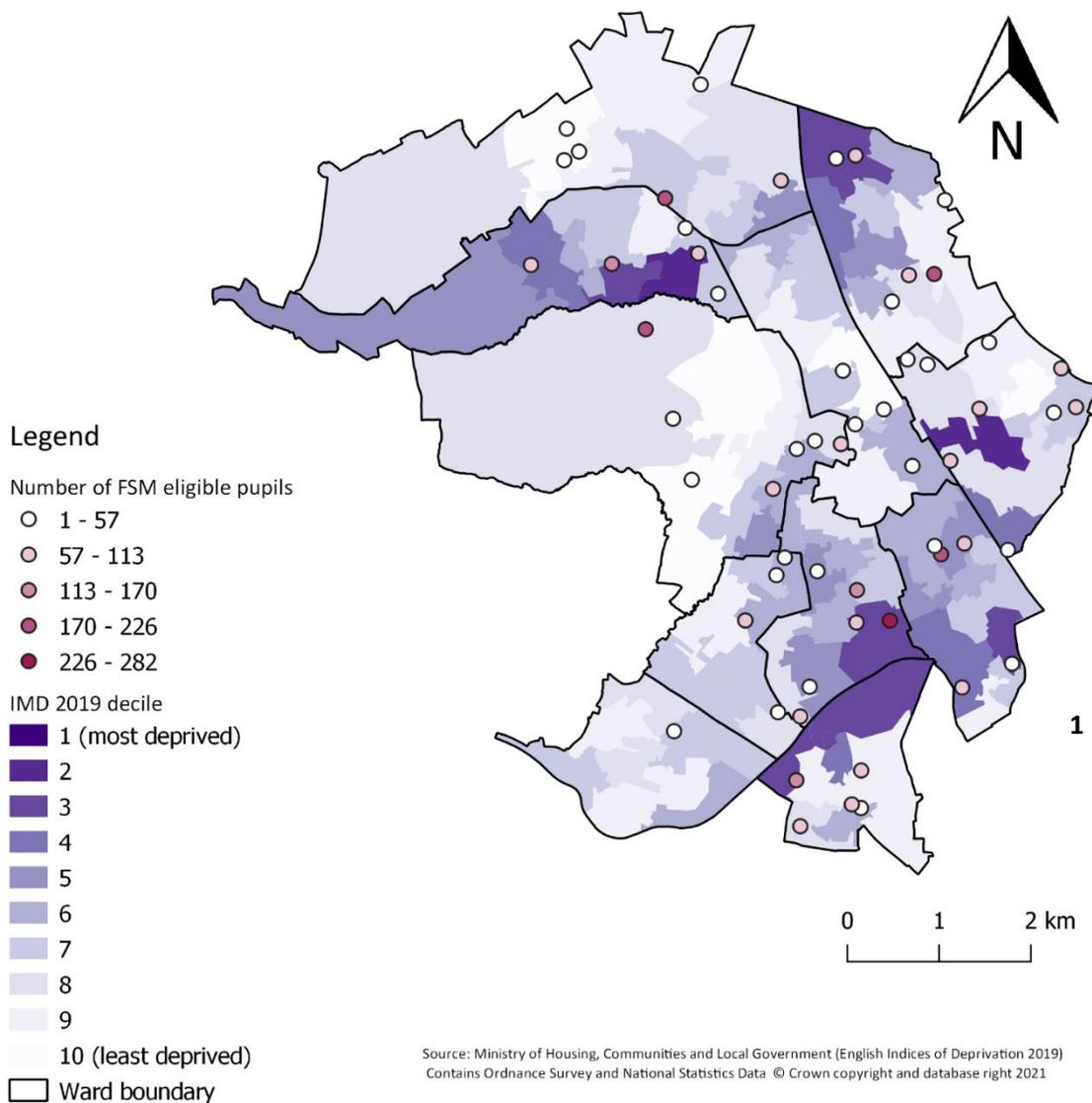
- 1 - The London Academy (132 pupils)
- 2 – The Orion Primary School (113 pupils)
- 3 – St Mary’s and St John’s CofE School (108 pupils)

Free school meal eligible pupils aged 13 and over against Index of Multiple Deprivation (IMD) 2019



## Maps by locality

Free school meals pupils in all East Central schools against Index of Multiple Deprivation 2019



### Highest school

1 – The Compton School (282 pupils)



Free school meals pupils in all South schools against Index of Multiple Deprivation 2019



**Legend**

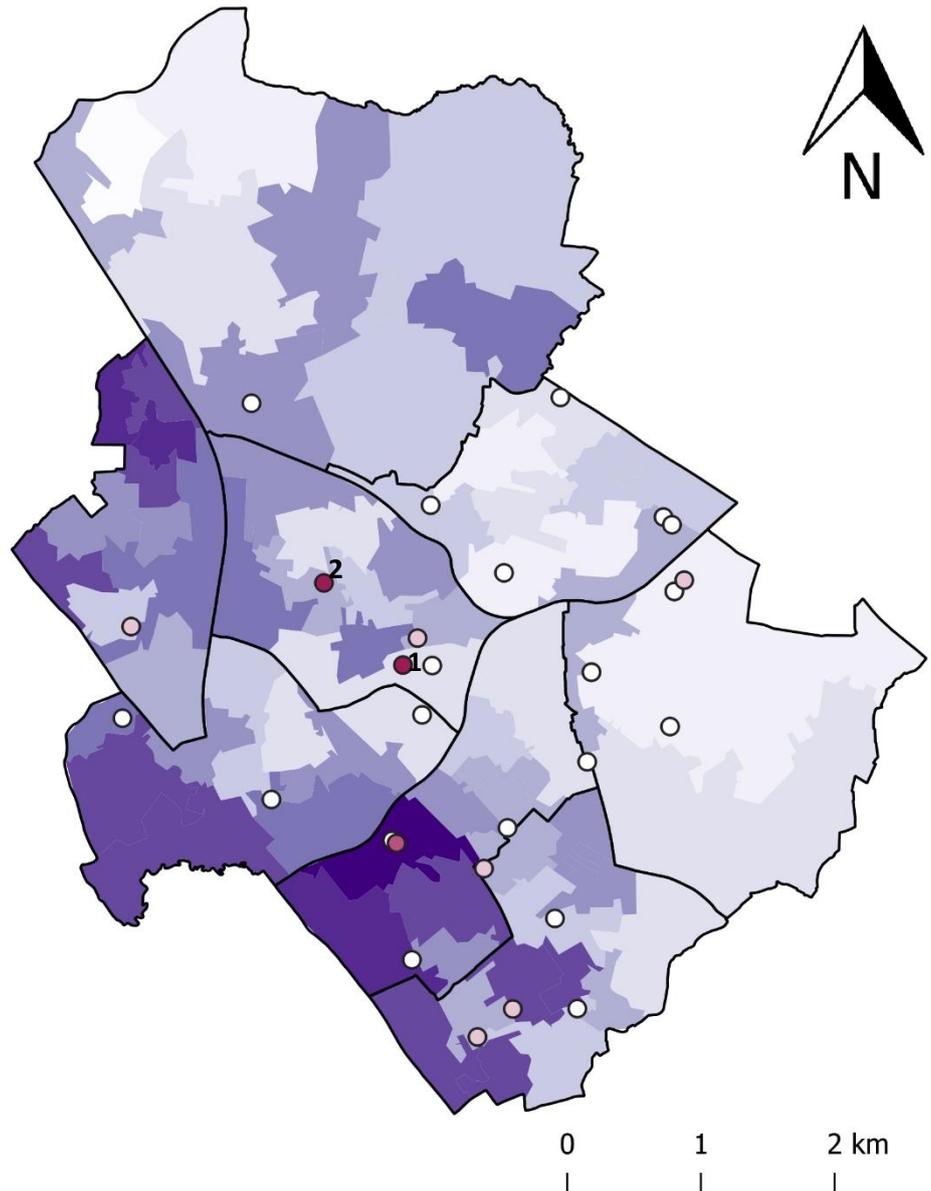
Number of FSM eligible pupils

- 1 - 92
- 92 - 182
- 182 - 273
- 273 - 363
- 363 - 454

IMD 2019 decile

- 1 (most deprived)
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10 (least deprived)

□ Ward boundary



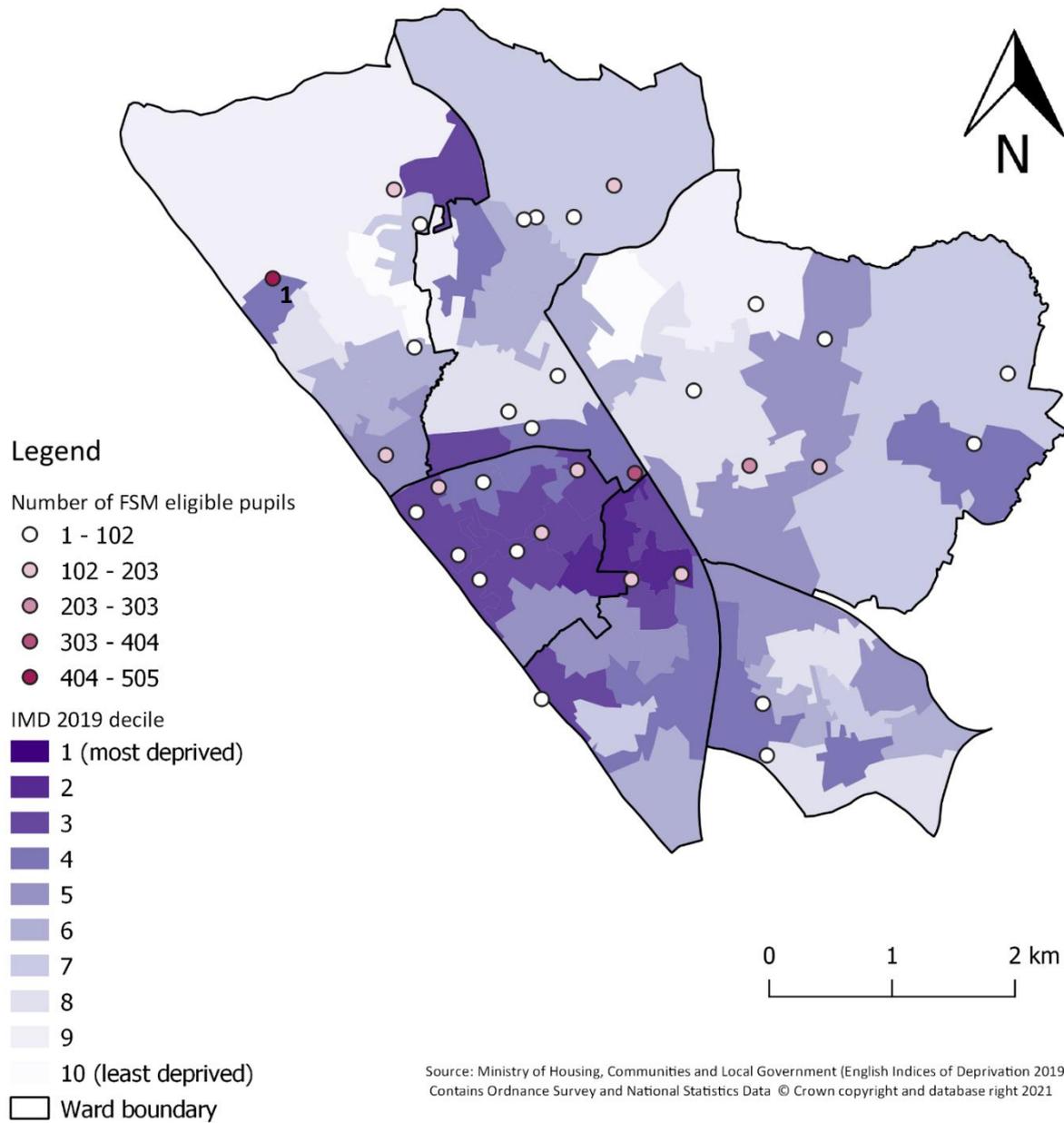
Source: Ministry of Housing, Communities and Local Government (English Indices of Deprivation 2019)  
Contains Ordnance Survey and National Statistics Data © Crown copyright and database right 2021

**Highest school**

1 – Hendon School (454 pupils)

2 – St Mary's and St John's CofE School  
(366 pupils)

Free school meals pupils in all West schools against Index of Multiple Deprivation 2019



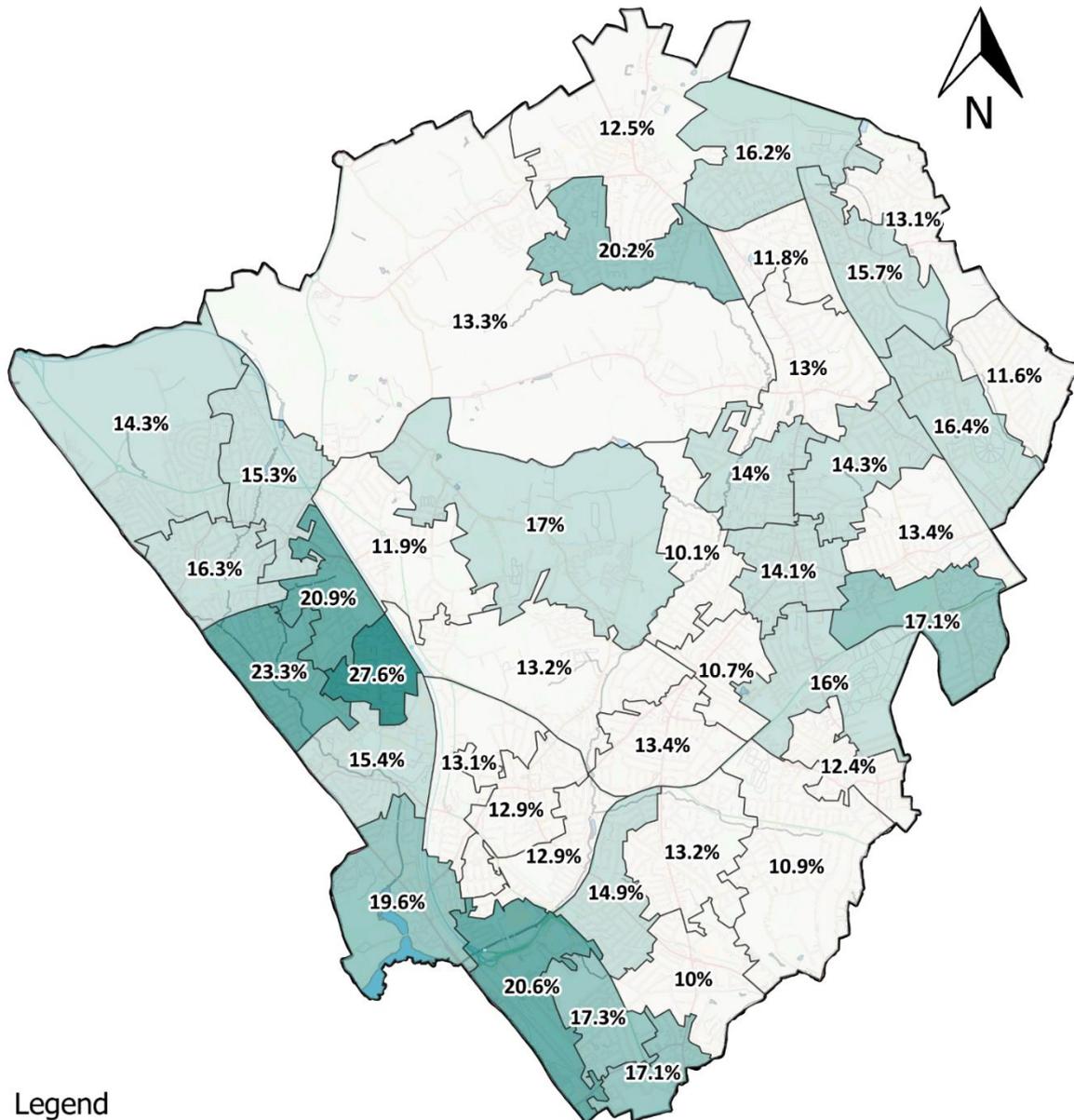
**Highest school**

1 – London Academy (505 pupils)



Percentage of households at higher risk of food poverty, Sept 2019





**Legend**

% of households at higher risk of food poverty (Sept 2019)

- 10.0% - 13.5%
- 13.5% - 17.0%
- 17.0% - 20.5%
- 20.5% - 24.1%
- 24.1% - 27.6%
- Barnet boundary

Source: Food Poverty Risk (Sept 2019) % of households at higher risk (all ages), University of Southampton

Contains Ordnance Survey and National Statistics data © Crown copyright and database right 2021



## 23) Useful Links

Volunteering Barnet - volunteers and training support <https://volunteeringbarnet.org.uk/tool-kit/>

Food hygiene training - link - [https://www.foodsafetyatwork.co.uk/online-training/?course\\_id=1380](https://www.foodsafetyatwork.co.uk/online-training/?course_id=1380)

Food allergen training - link - [https://www.foodsafetyatwork.co.uk/online-training/?course\\_id=6874&gclid=Cj0KCQiA4feBBhC9ARIsABp\\_nbX6HyqahyAdzeDZ6uJBuRcsekumRftekR76VyguoAmfvMSIDKZf2rcaAsokEALw\\_wcB](https://www.foodsafetyatwork.co.uk/online-training/?course_id=6874&gclid=Cj0KCQiA4feBBhC9ARIsABp_nbX6HyqahyAdzeDZ6uJBuRcsekumRftekR76VyguoAmfvMSIDKZf2rcaAsokEALw_wcB)

(N.B these links are provided for information, and do not constitute an endorsement by Young Barnet Foundation or any of the partners. Organisations requiring food hygiene and allergen training should undertake their own research)

Barnet Safeguarding Children's Partnership: <https://thebarnetscp.org.uk/bscp>

Barnet Children's Services <https://www.barnet.gov.uk/working-children-barnet/practitioner-guidance/children-family-and-young-people-early-help-hubs-0-19>

- 0-19 Hub East
- 0-19 Hub West
- 0-19 Hub South

<https://www.outofschoolalliance.co.uk/know-how-ofsted>

**National Youth Agency (NYA) Guidance/COVID-19 Related:**

Latest information on restrictions in place at time of delivery: <https://nya.org.uk/guidance/>

For practical information and resources to support your delivery (Risk Assessment Templates etc): <https://youthworksupport.co.uk/>

Latest insight into Government Roadmap out of Lockdown and implications for youth work: [https://www.youtube.com/watch?v=VV12YJ\\_UNxo](https://www.youtube.com/watch?v=VV12YJ_UNxo)

**Government Guidance: Out of School Settings:**

**Guidance to Providers of Holiday Clubs:** <https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

**Guidance for Parents/Carers of children attending Holiday Clubs:**

<https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out->



[of-school-settings-during-the-coronavirus-covid-19-outbreak/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak](#)

